

DOCUMENT N°. 1:
INVITATION TO TENDER

REPUBLIC OF CAMEROON
PEACE – WORK – FATHERLAND

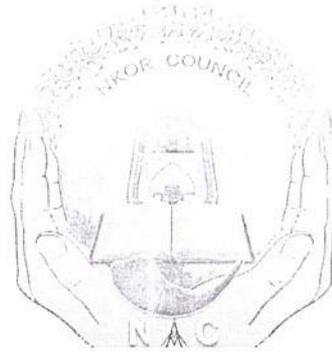
MINISTRY OF DECENTRALISATION
AND LOCAL DEVELOPMENT

NORTH WEST REGION

BUI DIVISION

NKOR COUNCIL

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REPUBLIQUE DU CAMEROUN
PAIX – TRAVAIL – PATRIE

MINISTÈRE DE DÉCENTRALISATION
ET DU DÉVELOPPEMENT LOCAL

REGION DU NORD OUEST

DEPARTEMENT DE BUI

COMMUNE DE NKOR

Email: nkorcouncil@gmail.com
Website: www.nkorcouncil.com

REF.N° _____ MINDDEVEL/NWR/BU/NSD/SG/NC

NKOR, THE.....

OPEN NATIONAL INVITATION TO TENDER

N° 05/ONIT/MINDDEVEL/NC/NCITE/2026 OF 25/02/2026 FOR THE CONSTRUCTION OF
A NURSERY BLOCK AT GNS ENTEH IN NKOR COUNCIL AREA, NONI SUB DIVISION,
BUI DIVISION OF THE NORTH WEST REGION.

1. Subject of the invitation to tender:

Within the framework of the 2026 Public Investment Budget (PIB), the LORD MAYOR OF NKOR "Contracting Authority" hereby launches an Open National Invitation to Tender for the **CONSTRUCTION OF A NURSERY BLOCK AT GNS ENTEH IN NKOR COUNCIL AREA, NONI SUB DIVISION, BUI DIVISION OF THE NORTH WEST REGION.** This invitation to tender comprises one (01) lot as follows:

Lot N°	Project	Locality	Amount for bid bond	Project Amount	Budget Heads	Duration in days
01	CONSTRUCTION OF A NURSERY BLOCK AT GNS ENTEH IN NKOR COUNCIL AREA, NONI SUB DIVISION, BUI DIVISION OF THE NORTH WEST REGION.	ENTEH	115,000	23,000,000		120

2. Nature of services

Work to be done consists of THE CONSTRUCTION OF A NURSERY BLOCK AT GNS ENTEH IN NKOR COUNCIL AREA, NONI SUB DIVISION, BUI DIVISION OF THE NORTH WEST REGION.. The works include the following:

- Lot 100: site installation
- Lot 200; Preliminary works
- Lot 300: fondation
- Lot 400: block Works in elevation
- Lot 500: carpentry and joinery works
- Lot 600: metallic works
- Lot 700: electricity
- Lot 800: Painting
- Lot 900: Drainage and pavement
- Lot 1000: environmental mitigation measures

3. Execution deadline

The maximum execution deadline shall be four (04) calendar months, including the rainy season and other vagaries, with effect from the date of notification of the administrative order of work commencement.

4. Participation and origin:

Participation in this invitation to tender is open to Cameroonian enterprises that are in compliance with the fiscal laws and having a good experience in the domain concerned.

5. Financing

The said Works shall be financed by the Public Investment Budget (PIB) of the **MINISTRY OF DECENTRALISATION AND LOCAL DEVELOPMENT** for the **2026 financial year** assigned to the Lord Mayor of Nkor Council as Authorizing officer with Budget Heads N°: _____

6. Bid Bond:

Each bidder should include in his administrative document, a bid bond of **115,000 (ONE HUNDRED AND FIFTEEN THOUSAND)** CFA francs issued by a first rate-bank or financial institution approved by the Ministry in charge of Finance in conformity with COBAC conditions.

Against the risk of being rejected, only originals or true copies certified by the issuing service or administrative authorities of the administrative document required, including the bid bond, shall imperatively be produced in accordance with the Special Conditions of the invitation to tender. They shall neither be older than three (03) months nor be produced before the signing of the tender notice.

Any offer not in conformity with the prescriptions of this notice and tender file shall not be accepted, especially the absence of a bid bond issued by a first rate-bank or financial institution approved by the Ministry in charge of Finance, or the non-respect of the model shall lead to a pure and simple rejection of the offer without any appeal being entertained

7. Consultation of tender file:

Interested bidders may obtain further information during working hours as from the date of publication of this tender notice, at the Nkor Council Complex or through Telephone N°. **679 82 49 18**

8. Acquisition of tender file:

The file may be obtained at the Nkor Council, at the **Service for the award of Public Contracts (SIGAMP)**, Telephone N°. **676 336 197** as soon as this notice is published against payment of a non-refundable sum of **50,000 (FIFTY THOUSAND)** FCFA francs, payable at the Council Treasury representing the cost of purchasing the tender file.

9. Submission of Bids:

Each offer drafted in English or French in 07 (Seven) copies including 01 (one) original and 06 (six) copies marked as such, should reach the Service for the award of Public Contracts Nkor Council, not later than **26/03/2026 at 10.00 am** local time. It should be labelled as follows:

"OPEN NATIONAL INVITATION TO TENDER

**N° 05/ONIT/MINDDEVEL/NC/MCITB/2026 OF 25/02/2026 FOR THE CONSTRUCTION OF
A NURSERY BLOCK AT GMS ENTER IN NKOR COUNCIL AREA, NONI SUB DIVISION,
BUI DIVISION OF THE NORTH WEST REGION.**

TO BE OPENED ONLY DURING THE BID OPENING SESSION"

10. Admissibility of bids

Under penalty of being rejected, only originals or true copies certified by the issuing service must imperatively be produced in accordance with the Special Regulations of the invitation to tender.

They must obligatorily not be older than three (3) months preceding the date of submission of bids or may be established after the signature of the tender notice

Any bid not in compliance with the prescriptions of the Tender File shall be declared inadmissible. This refers especially to the absence of a bid bond issued by a first-rate bank approved by the Minister in charge of Finance

11. Opening of bids

The bids shall be opened in single phase. The opening of the Administrative documents, Technical and Financial offers shall take place on **26/03/2026 at 11 am** local time, in the Nkor Council Conference Hall.

Only bidders may attend or be represented by duly mandated persons of their choice.

12. Evaluation criteria

There are two types of evaluation criteria: eliminatory and essential criteria. [The aim of these criteria is to identify and reject incomplete bids or bids not in conformity with the essential conditions laid down in the Tender File.

i. Eliminatory Criteria.

Eliminatory criteria fix the minimum conditions to be fulfilled to be admitted for evaluation according to the essential criteria. The non-respect of these criteria leads to the rejection of the bid made by the bidder.

They refer especially to:

- ◆ Absence or insufficient bid bond,
- ◆ Absence of administrative document not rectified within 48hours,
- ◆ Deadline for execution higher than prescribed,
- ◆ Incomplete financial offer,
- ◆ Mark or sign on an envelope leading to the identification of bidder
- ◆ False declaration or forged document,
- ◆ Noncompliance with major technical specifications (to be listed),
- ◆ Technical assessment mark lower than 75% of "Yes",
- ◆ Suspension of the enterprise by ARMP.
- ◆ Two enterprises with same workers

ii. Essential criteria

Essential criteria are primordial in the judgment of the technical and financial capacity of candidates to execute the works forming the subject of the invitation to tender.

The criteria relating to the qualification of candidates are based on the following:

- General presentation of the tender files;
- References of the company in similar achievements;
- Experience of supervisory staff,
- Logistics (Equipment);
- Methodology;
- Financial capacity;
- compliance with the model bid,
- Attestation of site visit signed by the Contractor,
- Report of site visit with pictures signed by the Contractor,
- The Special Technical Clauses (STC). (Each page should be initialed and the last page signed and stamped by the contractor);
- Special Administrative Clauses completed (each page should be initialed and the last page signed and stamped by the contractor),
- Pre – Financing capacity **not less than 75%** of the amount required in the offer.

The essential criteria are subjected to minima whose detail is given in the Special Regulation of the Invitation to tender (RPAO).

iii. Main qualification criteria

The criteria relating to the qualification of candidates could be indicative on the following:

The essential criteria are subjected to minima whose detail is given in the Special Tender Regulation (RPAO).

This evaluation shall be done in a purely binary method with a **(yes)** or a **(no)** with an acceptable minimum of **75%** of the essential criteria taken in to account.

The contract will be awarded to the bidder who would have proposed the offer with the lowest amount, in conformity with the regulations of the Tender Documents and having scored **100%** of the eliminatory criteria and at least **75%** of the essential criteria

13. Award of the jobbing order

The jobbing order shall be awarded to the bidder whose bid is in conformity with the dispositions of the tender file and on the basis of the lowest bid and technical quality. (See article 99 of the public contracts code).

14. Period of validity of bids

The bidders shall remain committed to their offers during a period of **(Ninety) 90** days from the deadline set for the submission of bids.

15. Complementary information

Complementary technical information may be obtained during working hours at the, Service of award of Public Contracts (SIGAMP) through tel; NO. 676 336 197

Done at Nkor the _____

The LORD MAYOR NKOR COUNCIL

Circular Copies

- ARMP
- Chairperson of Tender Board
- Notice boards
- DD MINTP Bui
- DD MINMAP Bui
- DD MINDDEVEL
- Archive



